



POLICY DOCUMENT FOR CULTURAL AND PERFORMING SOCIETIES OF THE COLLEGE

OBJECTIVES

- To encourage holistic development of stakeholders by providing avenues for creative expression
- To streamline practice schedules and venues for extra-curricular activities as an internal quality measure for the smooth functioning of the institution
- To promote talent by providing specialized training under professionals/ experts in the field
- To promote a vibrant cultural life in the College
- To foster a sense of accountability/responsibility towards the utilization of college facilities
- To inculcate the values of team spirit, perseverance, time management

POLICY

1. Practice Schedules and Venue:

- A. Practice hours are to be fixed (2 hours per day) and the weekly practice schedule along with the venue is to be intimated to the Principal's Office at the beginning of each semester. Venues are not to be considered as exclusive to any society and should be available to all societies according to the practice schedule.
- B. Practices can be held till 5:30 pm only on working days including Saturdays. Practices
- C. are not allowed on college premises on Sundays due to safety and security concerns.
- D. The Auditorium may be used, with prior written permission of the principal, for upto 2 rehearsals
- E. before a performance/event.

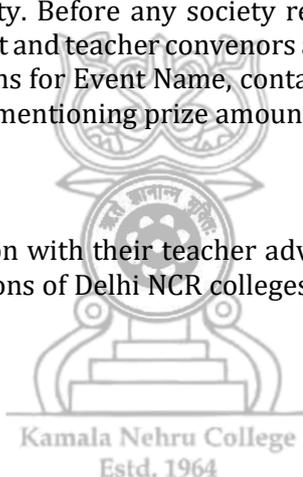
2. **ECA Benefit:** Only upto one-third of total number of lectures held for a paper can be marked as ECA benefit for ECA activities /practices, as verified by teacher convenors and student convenors on ECA slips.

3. **ECA Quota Admissions:** Students admitted to the college under ECA quota of a particular society shall have to actively take part in that society's activities through all three years of their undergraduate course, failing which action may be taken by the College as per the bond such students are required to fill at the time of admission.

4. **Activities Register:** A general ECA Activities Register is maintained in the Principal's Office with dedicated sections for each society. Before any society represents the College at outside events within or outside Delhi, the student and teacher convenors are advised to fill in all details pertaining to the event. There will be columns for Event Name, contact number of Event Coordinator, Venue with address, Date, Time, Result (mentioning prize amount/trophy), Sign of student convenor and Sign of Teacher convenor.

5. Participation in Delhi NCR:

Student convenors, in consultation with their teacher advisors, are advised to be selective about participation in events/competitions of Delhi NCR colleges/institutes bearing in mind concerns of safety and security.





6. Participation in Outstation Events:

- a. Societies can participate in outstation events/competitions after taking written permission from the Principal and furnishing the official invitation extended to the College Society.
- b. Societies can officially participate in a maximum of two outstation events per year.
- c. Reimbursement of student expenses is permitted for travel (sleeper class fare to-and-fro) and Registration Fees. The registration fee will be reimbursed in full for one trip, while only 50% for each trip will be reimbursed if the society takes part in two outstation events.
- d. Prizes: Cash prizes are to be distributed equally amongst all participating members of the team. Trophies are to be submitted and inventoried in the Principal's Office.

7. **Payment Details:** The payment to instructors hired for the purpose of training the students is also governed by a policy evolved for the same.

8. All societies/clubs of the College are obliged, within reasonable limits, to represent the College at official functions of the College/ University / Administration, if deemed necessary by the Principal.

