

**Reports of the Visits by IQAC Core team of Kamala Nehru College
(Mentor Institution under UGC Paramarsh Scheme)
to the Mentee Institutions**

Sl. No.	Visiting Institution	Duration	Visiting Team
1	Visit to Mentee College - Aryabhata College, University of Delhi	03-August-2021	Principal and 3 IQAC core members
2	Visit to Mentee College - Motilal Nehru College (E), University of Delhi	24-March-2021	Principal and 3 IQAC core members
3	Visit to Mentee College – IICD, Jaipur	21-22 -December - 2020	Principal and 2 IQAC core members

**Visit by IQAC, Kamala Nehru College to Aryabhata College
(Under UGC Paramarsh Scheme)
03rd August 2021**

An interactive session of the College NAAC committee in association with the 'Paramarsh' Team from Kamala Nehru College was held on 03rd August 2021 at 12 PM in the Conference Room, Aryabhata College. There were 25 members from teaching and non-teaching staff of Aryabhata College to attend the meeting.

Agenda: Visitation of the *Paramarsh* Team, Kamala Nehru College w.r.t NAAC

Welcome Note:

Prof. Manoj Sinha, the Principal & Chairperson, welcomed Prof. Kalpana Bhakuni, the Principal, and her team from Kamala Nehru College which is the mentor college under UGC '*Paramarsh*' to assist Aryabhata College for NAAC accreditation.

Business:

The Principal, Prof. Manoj Sinha, addressed the gathering. He delineated an overall picture of Aryabhata College with the aim to familiarize the visiting *Paramarsh* team with our College and the journey so far since its inception in 2015.

Next, Prof. Kalpana Bhakuni, the Principal, Kamala Nehru College, addressed the members present and gave a map of the NAAC process in brief. She encouraged the team to take up the challenges with utmost sincerity and honesty. Prof. Bhakuni highlighted on the importance of new initiatives, research grants and publications, extension & outreach programmes, the need for adopting MHRD & government schemes, Green Audit, in-house journal with ISSN number, Incubation Cell and, most importantly, the necessity for consistency in practices. At the same time, she underscored the significance of identifying and strengthening of weak areas as a step forward.

Prof. J K Singh and Dr. Priti Jagwani (Convener and Member of the NAAC Steering Committee respectively) presented a progress report regarding NAAC for the benefit of the *Paramarsh* team and the other members present so that they could assess and guide as better in our preparation for NAAC. Dr. Renu Bali, Visiting Team, dwelt upon the technical aspects related IQAC and NAAC registration related matters. It was followed by a very interactive discussion between the members and the visiting team where various question and doubts were raised pertaining to NAAC- all of which were patiently and elaborately answered by our respected Principals and the *Paramarsh* team.

Closure: The interactive *Paramarsh* session ended with a vote of thanks by Mr. Binoy Bhushan Agarwal, Member, NAAC Steering Committee.

Snapshots of the Visit



Questions asked in the Mentor Mentee Meeting for NAAC and SSR Preparation

Held on 3 August 2021 at Aryabhata College

The following questions were asked by the team of mentee college:

1. Whether the sponsorships received from Government/PSUs can come under criterion 3?
2. How and where do we present publications that are peer reviewed but not in the UGC Care List insofar as the NAAC is concerned?
3. Do we consider the publications of colleagues who have either retired or left this institution given that they were part of our college at some point during the assessment period?
4. How do we create a bank of publications published by our Colleagues which are not available in electronic mode or in journals that have gone out of print?
5. Teachers working on adhoc basis will be mentioned under "Temporary Teachers" category?
6. Would there be a difference in the results analysis to be presented for evaluation during COVID (IA & OBE) compared to those of pre-COVID?
7. Whereas, in any data collection enquiry there should be well defined population parameter and context among others; keeping in mind the NAAC data to be collected with respect to the student demographics who are comprised of the new admissions (those who haven't been to college physically, ever) and the other traditional students (before the pre-covid period), should there be separate questions/inquiries for these two sets?
8. How important is it to define the reliability and validity of the statements/questions asked to the students w.r.t. their feedback/satisfaction?
9. In indicator 6, please give a clarity on the terms **Organogram (6.2.2)** and **Resource Mobilization (6.4.3)**.
10. How CGPA is calculated?
11. How is a weightage of 1000 mapped into CGPA?
12. Question asked: If the student passed out in 2017, whether we have to include his employment details of 2017 or we have to update his/her database as per 2021? (5.2.1)

**Report of the Visit to
Motilal Nehru College (E), University of Delhi
(Under UGC Paramarsh Scheme)
on 24 March 2021
by IQAC team of the Kamala Nehru College**

IQAC core team members along with Principal of Kamala Nehru College visited Motilal Nehru College (E), one of the Mentee College under PARAMARSH scheme of UGC

Purpose of the visit was to apprise the NAAC members of Motilal Nehru College of Accreditation and Assessment process of NAAC. Motilal Nehru College (E) NAAC members were preparing their SSR for first cycle. The purpose of interaction was to clear their doubts and guide them.

Meeting started with Principal Kamala Nehru College, Professor Kalpana Bhakuni explaining the NAAC team of Motilal Nehru College (E) the process of collection of data for SSR. Dr Renu Bali, coordinator IQAC, Kamala Nehru College enquired whether the MLN (E) college has applied for AISHE registration which is prerequisite for filling of IQA form. She also explained the process of online registration on NAAC dashboard by HEI.

Later queries of NAAC team of MLN College regarding various criteria were answered by the IQAC core members of KNC. The members were explained that data collected and uploaded on NAAC dashboard has to be certified by the head of the Institute. Queries related to publications of teaching staff members, feedback of all stakeholders, etc were answered by the KNC IQAC core team members. It was explained that college website has to be updated and all relevant information about college has to be uploaded on college website

The meeting ended with thanksgiving and refreshments arranged by the host college.

Snapshots of the Visit



Report of the Visit to Indian Institute of Crafts and Design, Jaipur 21- 22 December 2020

The agenda was to visit and review the preparations of the IICD for NAAC by the Paramarsh Team, Kamala Nehru College.

- A visit to the IICD by the 'Paramarsh' team from Kamala Nehru College on 21st December 2020.
- The IICD Director Dr. Toolika Gupta, Steering Committee members of IQAC including Coordinator Dr. Barun Shankar Gupta welcomed Kamala Nehru College Principal Dr. Kalpana Bhakuni, Principal, Kamala Nehru College, and IQAC Core Members Ms. Vinita Malik and Ms. Harpreet Kaur Arora and addressed the morning session.
- Dr. Toolika Gupta, along with the steering committee updated progress pertaining to their work towards NAAC with regards to IIOA and SSR (Cycle 1). The Paramarsh team also was familiarized with the College and the journey so far since its inception in 1995. The Indian Institute of Crafts & Design, Jaipur, was set up as an autonomous institute by the Government of Rajasthan in the year 1995 to act as a catalyst of change in the craft sector. IICD provides Bachelor and Master degree in various areas of Crafts & design.
- It was informed that IICD envisions to invigorate the craft sector and to become the Centre of Excellence in Crafts & Design, encouraging research and bringing new life to the languishing crafts of India.
- Dr. Bhakuni wanted that the institute should be first seen so that we are left with enough time for discussion and question/answer session.
- The KNC team was taken around the college and were shown the infrastructure of the institute. The craft workshops, hostel, faculty room etc. were visited and it was informed that hands on training was given to the students.
- Dr. Bhakuni suggested that appropriate signages to be put up in the building.
- In the evening the IQAC members of IICD were addressed by Dr. Kalpana Bhakuni. She gave a road map of the NAAC procedure including IIOA and the SSR.
- She recommended to take up registration under AISHE and other technical aspects related to NAAC before filling up the SSR.
- Dr. Bhakuni highlighted on the relevance of new initiatives to be undertaken such as research grants to be acquired and publications of the faculty to be encouraged, extension and outreach programs as essential activities, the need for Green Audit, Academic and Administrative Audit, in-house journal with ISSN

number(preferably UGC-Care listed), Incubation Cell, E-Governance and other such initiatives.

- It was also advised to take up initiatives on waste-management, E-waste and water harvesting.
- They were suggested to provide support to the students during the Covid period either through data card for online classes.
- The IQAC Core member Ms.Vinita Malik suggested the significance of identifying the weak areas as a way ahead to achieve the goals.
- Dr. Barun Shankar Gupta, Coordinator IQAC, IICD (Convener NAAC Steering Committee) presented a progress report regarding NAAC for the benefit of the Paramarsh team and the other members present so that they could be further assessed and guided in preparation for NAAC.
- Questions were raised to the Mentor College (KNC) visiting team for the benefit of the Mentee institute (IICD) for NAAC and SSR Preparation.
- Query was raised by the IICD team as how to showcase the Publications during the Peer Team Visit.
- To initiate the process Dr. Bhakuni suggested to create Criterion Heads and then the extended team to collate the data. Ms. Harpreet further added that the google sheets and forms to be circulated to collect data.
- Question was raised in context of the documentation of the financial data by the Mentee college. It was suggested to collate the information of the assessment period and should also be showcased at the time of Peer Team Visit if asked for.
- Discussions were done even pertaining to Alumni contributions and participation.
- A very interactive session was held between the members of IICD and the KNC visiting team where various queries and concerns were raised pertaining to NAAC- all of which were answered in detail by Director/Principal and the Paramarsh team.
- The interactive session ended with a vote of thanks by the IQAC Coordinator IICD.

The Members of the visiting Paramarsh Team:

- 1.Dr. Kalpana Bhakuni- Principal, KNC (Also Director of the Project Paramarsh)
- 2.Ms. Vinita Malik - KNC, IQAC -Core Member
- 3.Ms. Harpreet Kaur Arora- KNC, IQAC -Core Member

The following members from IQAC, IICD attended the session and some members from the non-teaching staff of the institute.

1.	Dr. Toolika Gupta	Chairperson
2.	Shri Giriraj Singh Kushwaha	Member
3.	Ms. Anu Jain	Member
4.	Mr. Ajai Johri	Member
5.	Ms. Rashmi Pareek	Member
6.	Ms. Sumita Chaudhary	Member
7.	Mr. Binil Mohan	Member
8.	Mr. Rajesh Kumar	Member
9.	Mr. Abhishek Chaudhary	Member
10.	Mr. Jitendra Agarwal	Member
11.	Mr. Rahul Chaudhary	Member
12.	Dr. Barun Shankar Gupta	Co-ordinator

Snapshots of the Visit

