

KAMALA NEHRU COLLEGE
(University of Delhi)

Minutes of the Governing Body meeting held on 24.01.2023
at 4.00 pm in the Committee Room of the College

Members present:

1. Prof Urvashi Sharma (Chairperson, GB)
2. Prof. Anupam Jha (Treasurer, GB)
3. Prof. Madhu Khanna (Teacher Representative, Senior)
4. Dr. Bratati Barik (Teacher Representative, Junior)
5. Prof. Kalpana Bhakuni (Member Secretary/ Principal Offg)

MINUTES OF THE MEETING

ITEM No. 1.

Approving the minutes of GB meeting held on 4.11.22.

The discussions and remarks:

Point 4 - Regarding the unspent balance to be returned to UGC, Delhi Govt. should release the 5% share of funds which is not fulfilled for last many years. A letter to Delhi Govt. should be sent to expedite the action.

Point 6- Appointment of Auditor approved for 2021-22 but the process of appointment of Internal Auditor for FY 2022-23 to be taken up in time.

Point 12- Governing Body meeting held on 04.11.2022 nominated Advocate Akanksha Kaul and Advocate Surbhi Mehta from the panel of University of Delhi in order to address the College legal cases. GB noted that the matter has been placed separate at Agenda Item No.13 of this meeting for approval of appointment of the lawyer. After going through the CVs of both the recommended names from DU panel, appointment of Advocate Akanksha Kaul is confirmed by GB

Point 14- Regarding the change in the date of eligibility of promotion of Dr Mamta Bhushan, Governing Body observed that the matter may be forwarded as per rules to the University for consideration.

ITEM No. 2.

Approving the minutes of GB meeting 22.12.22

The discussions and remarks:

The college level Building & Infrastructure committee to be chaired by the Treasurer, GB.

Minutes approved.

ITEM No. 3.

Matters related to Staff Quarters were taken up as per agenda.

Principal informed the House that earlier on two occasions the staff quarter meetings were fixed with respective GB Staff quarter sub-committee members on 19.04.2019 and 25.11.2022 but could not materialize due to some unavoidable reasons.

1- It is noted that the records show deficit in maintenance fund contributed by staff quarter residents. The exigency of Rs.Two lakhs was released to meet the overdue expenditure as per decision of Finance committee of the college which has still fallen short leaving aside some pending bills. The ~~students~~ fund may not be the appropriate fund for this expenditure and GB observed that Students fund should not be used for this purpose. The pending bills of vendors of Rs.52,587/-and the pending overtime of security guards may be settled from Exigency fund of the college. But the running expenditure on maintenance/repair should be necessarily met from the maintenance fund of staff quarters as contributed by the residents till UGC sanctions funding for the proposal prepared by CPWD with the estimated cost of Rs.1,67,00,600/- GB accorded approval for submitting the same to UGC/HEFA.

2- GB observed that the revision in the maintenance and water charges have been long pending since the last revision(w.e.f 01/01/2017) approved by GB on 19.12.2016. The revised water charges for Non-teaching staff was put on hold for some time.GB in its meeting on 25.9.2018, item no.23directed to resume the revision of water charges for Non-teaching staff.

3- It is noticed that the Non-teaching residents have not been paying the revised water charges as directed by GB.The water charges to be recovered by the college during this period for audit purpose. The residents may opt for easy repayment.

4- The matter of Guards on duty at Staff Quarter Complex was discussed in detail. The GB directed that the Student Funds should not be used for this purpose under any circumstances. The security guard at Staff Quarter Complex may be posted by the college

only if it falls within UGC sanctioned strength of the college after taking into account, Gate no.1- Genset Station/ Rear side Auditorium / way to Principal's Bungalow, Gate no.2 and Gate no.3 (College front gates) comprehensively, including overtime duty. In case it exceeds the sanctioned strength of guards for the college (including overtime), it is the responsibility of the residents of Staff Quarter Complex to bear it to that effect.

5- Garbage disposal of Staff Quarters Complex with common areas- collection and disposal is solely the responsibility of residents. If any fine imposed by MCD for any reason it is the responsibility of residents.

6- GB approved the revision of rates of License fee, Water charges and Maintenance charges as given below:

NOTE: As per the GB meeting held on 19.12.2016 the rates of Maintenance and Water charges were to be revised after every two years with the approval of the Governing Body but the rates are being revised on 07.02.2023 to be implemented w.e.f. 01/03/2023.

REVISED LICENSE FEE, MAINTENANCE FEE, WATER CHARGES

	Type/Size	*Revised License fee per month	Maintenance Per month	Water charges Per month
Teaching	III , 65.65 sq m	Rs 750	Rs 1100	Rs 450
Non-teaching	II , 49.74 sq m	Rs 550	Rs 500	Rs 250
	I , 39.79 sq m	Rs 440	Rs 350	Rs 150
	I, upto 30 sq m	Rs 250	Rs 250	Rs 100

*Revised License fee as per DU rules, 2021

The GB meeting was closed to be resumed on next date with the permission of Chair.



Minutes of the Governing Body meeting resumed on 07.02.2023
at 3.30 pm in the Committee Room of the College

Members present:

1. Prof Urvashi Sharma (Chairperson, GB)
2. Prof. Anupam Jha (Treasurer, GB)
3. Prof. Madhu Khanna (Teacher Representative, Senior)
4. Dr. Bratati Barik (Teacher Representative, Junior)
5. Prof. Kalpana Bhakuni (Member Secretary/ Principal Officiating)

MINUTES OF THE MEETING

(Meeting was continued with the same agenda as circulated earlier for GB Meeting on 24.01.2023)

ITEM No. 4.

GB approved the matter of relieving Dr. Ritambhara Malaviya, Assistant Professor (Selection Grade), Department of Political Science on Extraordinary Leave (Lien) for a period of one year w.e.f. 03.01.2023 to join as Assistant Professor, University of Allahabad.

ITEM NO. 5.

GB approved the Sabbatical leave of Dr. Renu Bali, Associate Professor, Department of Geography for a period of one year w.e.f. 13.03.2023 as per rules.

ITEM No.6.

GB noted that DU vide notification no. CNC-II/093/1(12)/2019-20/251 dtd.03.10.2019 has circulated the E.C Res. No. 8-8 dtd.01-02.07.2019 on the Leave rules. Section 1.1.2 Study Leave sub-section (iii) states that the Study Leave shall be granted to an entry-level appointee as Assistant Professor (other than as Associate Professor or Professor who is otherwise eligible for sabbatical leave). Hence the request of Ms. Namita Paul, Associate Professor, Department of English for study leave to pursue her PhD may not be approved.

ITEM No. 7.

GB accorded permission for extension of services for holding the post of Principal (Officiating) to Prof. Kalpana Bhakuni, Professor (Geography) for a period of three months from 01.02.2023 or till a regular Principal is appointed whichever is earlier, as per rules of University of Delhi for smooth functioning of the College.



ITEM No. 8.

GB approved the appointment of the following Assistant Professors on Guest basis as per details given below:

S. No.	Name of the Department/ Interview Date & Time	Selection Candidate Name
1.	English, 30.11.2022 at 11.00 am	Ms. Shibangi Dash
2.	Political Science, 01.12.2022 at 1.00 pm	Ms. Divyangna Sharma
3.	Political Science, 01.12.2022 at 1.00 pm	Ms. Mitalee Mahapatra
4.	History, 06.12.2022 at 2.00 pm	Ms. Pooja
5.	Economics, 30.12.2022 at 4.00 pm	Mr. Shridhar Gupta
6.	Economics, 30.12.2022 at 4.00 pm	Mr. Roshan Kumar Singh
7.	Geography, 12.01.2023 at 3.00 pm	Mr. Shashank Patel
8.	Geography, 12.01.2023 at 3.00 pm	Mr. Deepak Bagri
9.	Sociology, 16.01.2023 at 11.00 am	Mr. Sagar Dey
10.	Political Science, 16.01.2023 at 2.30 pm	Mr. Kundan Kaushal

ITEM No. 9.

GB approved the probation clearance of Mr. Navneet Kumar, Professional Assistant, Library on completion of one year of service in the post since 31.12.2021.

ITEM No. 10.

GB accepted the request received from Mr. Jaggi Lal, Library Attendant (Rtd) for retaining the quarters allotted to him for further extension of three months from 01.02.2023. to 30.04.2023. No further extension may be given as per rules.

ITEM No. 11.

GB approved the process of writing off the old unserviceable items of the college for the period 2018-19 and 2021-22 at the highest value as per rules.

ITEM No. 12.

GB approved the weeding out/writing off the Books and Periodicals which are obsolete, damaged, outdated and totally unused in college library.



ITEM No. 13.

GB noted that the matter was taken up in the meeting held on 24.01.2023 and has approved the appointment of the Advocate Akanksha Kaul from the panel of University of Delhi in order to address the College legal cases.

ADDITIONAL AGENDA:

ITEM No. 14. GB accorded approval for the appointment of Internal Auditor i.e. M/s. Kothari Kuldeep & Co. for internal auditing of accounts for the financial year 2021-22 as per the panel approved by the Ex-Chairperson, GB, KNC dated 09.08.2022 and the University of Delhi's letter dated 22.07.2022.

Prof Anupam Jha, Treasurer GB advised that the appointment of Internal Auditor for FY 2022-23 should be done in time as per procedure.

ITEM No. 15.

GB perused the requisitions by Convener, IQAC regarding payment of Fee to NAAC for the second installment of the fee of SSR submission and the Appeal towards review of NAAC score/ranking. GB accorded ex-post facto approval for the same to make the following payments for the said purpose and its related payments from the College Development Fund of the College:

- (a) Rs. 59,000 for Second Installment fee of SSR submission
- (b) Rs. 50,000+ Taxes- NAAC fees for Appeal

ITEM No. 16.

GB perused and accorded approval for the estimate submitted by Jamia Milia Islamia in order to vet the Structural drawing as forwarded by College Architect for New Academic Block. The estimate details are as follows:

The charges of the above work will be Rs. 50000/- + 18% GST = Rs. 59000/-.



Jamia Milia Islamia University is exempted from TDS deduction, so no TDS to be deducted.

ITEM No. 17.

GB perused the letter No. डी.पी. / अनुमान / बी.एम. / 2022-23 / 180 dated 20/01/2023 received from Central Public Works Department, Government of India, regarding Provision of porta cabin for New Seminar Room in Kamala Nehru College during 2022-23 (SH: Civil works) with the estimated cost of 60,30,600/- and approved the same to be used from the advance fund deposited with CPWD for the New Academic Block.

ITEM No. 18.

GB declined the request by Mr. Navneet Kumar Sharma, Professional Assistant (Library) for a lien, on perusal of the offer letter No. Admin/LD/1905/NT dated 13.08.2022 from Aligarh Muslim University (AMU) for joining the post of Assistant Librarian at Aligarh Muslim University for a period of six months.


Any other matter with the permission of the Chair:

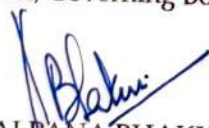
I- In any other matter GB Chairperson placed an email by AO Mr Ramesh in reference to the vacancy of SO in Accounts Dept. and the issues arising out of it. The GB noted that this email was addressed to the Principal and blind copied to the Chairperson.

The Principal explained in detail the situation where she held number of meetings over past few months with all the concerned staff in order to work out a viable option to give charge of SO in Accounts section temporarily till it is filled with promotion, as per procedure. It required knowledge and experience in the accounts to assume this responsibility which constrained some options from Admin section. The possible options from Senior Assistant level in Accounts section itself remained unproductive due to unwillingness and resistance for their own reasons. Due to such a crisis like situation many important matters of accounts are delayed beyond any reasonable limit. The Principal urged GB to advice to break this impasse till the procedure of promotion is fulfilled in this regard.

After much deliberation the GB decided that under this situation the AO, Accounts Mr. K. Ramesh should come forward to hold the section together. GB entrusted Mr. K. Ramesh to look after the responsibility of SO Accounts for three months with immediate effect. In the meanwhile, the college should proceed with the action of filling up the vacancy with promotion as per rules.

II- The Principal informed the House that the college has received the reply of Appeal to NAAC in reference of reconsidering the score awarded for IInd Cycle. As per communication dated 11/01/2023 there is no change in CGPA (3.17) and Grade (A) awarded to the institution as Appeal Committee recommended a status quo in the matter. However, the college has finally raised the concern with the NAAC Director as to intervene in the matter.


(PROF. URVASHI SHARMA)
Chairperson, Governing Body


(PROF. KALPANA BHAKUNI)
Principal (Officiating) & Member Secretary GB