

KAMALA NEHRU COLLEGE

(University of Delhi)

NAAC Accredited with 'A' Grade

August Kranti Marg, New Delhi-110049

Phone : 011-26494881, Telefax : 011-26495964

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कमला नेहरू कॉलेज

(दिल्ली विश्वविद्यालय)

रा.मू.एवं प्र.प. द्वारा 'ए' श्रेणी प्रत्यायित

अगस्त क्रांति मार्ग, नई दिल्ली- 110049

दूरभाष : 011-26494881, टेलीफैक्स : 011-26495964

ई-मेल : kamala.nehru_du@hotmail.com

KNC/2019/

November 25, 2019

M/s _____

New Delhi

Sir/madam,

Sealed quotations are invited from licensed and experienced Companies/Agencies/Printers for **Printing of Annual Report-2019-20**, as per following specifications:

Size of Book : "9.5x5.5" (108 pages with cover)
Number of copies : 300 copies

Printing of cover on handmade paper (300 GSM) and text on 100 GSM handmade paper with single color
Perfect binding of the booklet

The sample may be seen in the College. **The sample of paper as per above specification must be attached with the tender.**

This tender must contain submission of the following:-

1. Sample of handmade paper as per specification.
2. Rate per page.

NOTE:- Tender received without the sample of paper will not be considered.

Kindly note that if printed pages either increase or decrease, then payment will be adjusted on per page basis. The final payment will be made after the satisfactory compliance of work order. The College reserves the right to reject the above mentioned item or impose a penalty @10%of total amount, at any stage without assigning any reason, if it is not found to be according to our specification/non compliance/ for non-compliance of work order on stipulated date.

Please submit all the information in separately sealed envelopes (**GST paper & required papers must be attached**) through **Registered/Speed post/Courier only (by hand submission will not be accepted)**, and send to this office addressed to the Principal, Kamala Nehru College, August Kranti Marg, New Delhi-110049, with full address and written on the top of the envelope, **"QUOTATION FOR PRINTING OF ANNUAL REPORT-2019-20"** respectively. The amount must be mentioned in words & figures both and the quotation in a sealed enveloped received in this office **latest by ..16/12/19... upto 4 p.m.** The Principal reserves the right to reject/accept any or all quotation without assigning any reason thereof.

Yours sincerely,


Dr. Kalpana Bhakuni
Principal (Officiating)