

### **Admission process at the colleges after fifth cut-off list**

**If the seats remain vacant after fifth cut-off list, the following process shall be followed to fill vacant seats in the colleges.**

- i. The colleges shall notify the status of vacant seats (course-wise and category-wise) on the university portal as well as on their website and college notice board.
- ii. Only those candidates who had registered earlier on the UG admission portal will be eligible for this admission process. The candidate is again required to apply online through UG admission portal and choose the course/college wherever seats are available and as per the notified schedule only.
- iii. The application of such candidates will be received online only for 3 days in first phase and two days in second phase.
- iv. The college will prepare a merit list of all candidates who have applied in the college online with their names, online registration number and Best Four/PCM/PCB etc. (whichever is applicable) for each course and display the complete merit list on its website and notice board.
- v. The college will also notify the merit list with names and registration number of candidates eligible for admission against vacant seats.
- vi. The admission of the candidates, whose names appear in the merit list prepared by the college for each course, will be admitted in next two days on merit basis only against vacant seats. The admission process will however be only online as earlier.
- vii. Three such lists with names of eligible candidates for admission as per the seats available should be brought out according to the schedule announced by the University.
- viii. After three such cut-offs, if the seats still remain vacant or the list has been exhausted, the college will again invite applications online through university portal as above (points 2 & 3). The subsequent admission process will be similar as notified (refer points 1 to 6).
- ix. If there is more than one applicant with same 'Best Four'/PCM/PCB for only one seat in a course, then marks of aggregate of class XII (as per Annexure-I of Information Bulletin) must be considered. If these are also same, then all such candidates must be admitted.

**Application and Admission Schedule after Fifth Cutoff in Colleges wherever seats are vacant.**

Activity	Date	Time#
Notification of vacant seats course wise and category wise by the Colleges	Saturday, July 23, 2016	4 PM
Submission of online application of Eligible (those who are already registered online) candidates on the university portal for different colleges	Sunday, 24 July, 2016 To Tuesday, 26 July, 2016	9 AM 6 PM
Display of Complete Merit List by the Colleges and Notification of the First Merit List	Wednesday, 27 July, 2016	4 PM
Document verification and approval of admission	Thursday, 28 July, 2016 to Friday, 29 July, 2016	Upto 1 PM*
Notification of Second Merit List by the Colleges	Saturday, 30 July, 2016	4 PM
Document verification and approval of admission	Monday, 01 August, 2016 to Tuesday, 02 August, 2016	Upto 1 PM*
Notification of Third Merit List by the Colleges	Wednesday, 03 August, 2016	4 PM
Document verification and approval of admission	Thursday, 04 August, 2016 to Friday, 05 August, 2016	Upto 1 PM*
Notification of vacant seats course wise and category wise	Saturday, 06 August, 2016	3 PM 7 PM (For evening Colleges)
Submission of online application of Eligible (those who are already registered online) candidates on the university portal for different colleges**	Sunday, 07 August, 2016 To Monday, 08 August, 2016	9 AM 6 PM
Display of Complete Merit List by the Colleges and Notification of Merit List by the Colleges	Tuesday, 09 August, 2016	4 PM
Document verification and approval of admission	Wednesday, 10 August, 2016 to Thursday, 11 August, 2016	Upto 1 PM*
Notification of the Second Merit List	Friday, 12 August, 2016	4 PM
Document verification and approval of admission	Saturday, 13 August, 2016 to Tuesday, 16 August, 2016	Upto 1 PM*

\* For Evening Colleges, time is 4 PM to 7PM.

\*\* Those who had already submitted application online for a particular course in any college but have not been admitted need not apply again.

**# after approval of admission, the candidate has to log on to the undergraduate admission portal to make online admission fee payment. This may be done till 12.00 noon of the next day of the given admission list deadline.  
No fee can be accepted after 12 noon on 17.08.2016**